Dear Parent/Guardian 15th January 2019

**VISIT TO YPRES & THE SOMME, 3rd – 6th October 2019**

We are proposing to take the current Year 8 History Students away on a 4 day tour to the Battlefields of Ypres and The Somme in Belgium and France.

The visit will be based around the historic events of the First World War and is a truly worthwhile trip for all History students. Students will have the opportunity to experience at first hand the locations of some of the most momentous events of the First World War. We will also be taking part in the Last Post Ceremony at the Menin Gate.

It is a busy itinerary, leaving Chauncy at about 06.30 hrs on **Thursday 3rd October 2019** and travelling via Eurotunnel to Ypres. We will be based at the Peace Village Messines where students will share quad rooms with en suite facilities. We will visit various sites in the Ypres sector as well as spending a day on the Somme in France. On our final day we will load the coach and check out from our hostel after breakfast. We will visit Talbot House before returning to Calais for the Eurotunnel to Folkestone. We will return to Chauncy at approximately 18.00 hrs.

The cost of this visit will be **£270.00** per student, which includes transport, full board hostel accommodation, entry to all museums and a tour hoodie, but **does not include spending money**. The price is based on 47 students travelling. This is always a very popular trip and it fills very quickly. Participation on the trip is dependent upon good student behaviour and attendance. We reserve the right to withdraw a student from the trip if we feel their behaviour will jeopardise the safety and enjoyment of the other students.

In order to secure a place for your child, we require a non-refundable deposit payment of £100.00 to cover costs already incurred in booking the trip.  In order to make this easier to afford, we are happy to accept this in two instalments of £50.00, the first payable on**FRIDAY 1 FEBRUARY 2019** and the second payment of £50.00 on 1st March.  Please note, the initial payment of £50.00 commits you to the trip and if you wish to cancel after making this payment, you will still be liable for the balance of £50.00 as part of the non-refundable deposit.  The remaining balance of £170.00 must be paid by **10th July 2019**, All students have Wisepay accounts and to be fair to all pupils, deposits must be paid via Wisepay. We will make the trip available on Wisepay at **18:30** on **FRIDAY 1ST FEBRUARY**.  No payments will be accepted before this date.  Brief instructions on Wisepay are attached to this letter. If you require a reminder of your login details or how to use Wisepay, please contact the Finance Office : [accounts@chauncy.org.uk](mailto:accounts@chauncy.org.uk).

If you are currently entitled to free school meals or have been entitled to free school meals in the last 6 years, but are no longer entitled, you will qualify for assistance with the cost of this trip. You will only be required to pay a reduced deposit of £10.00, but you will need to make this payment online in the same way.  Please indicate that you are entitled to assistance on the Reply Slip and we will contact you with further details once payment has been received.

Once the main trip shows as full, **which will happen very quickly**, please make payment onto the RESERVE trip and we can then gauge interest and look into the cost for a second coach or second trip, provided we have sufficient staff to accommodate this. If we do not run a second coach/trip, your payment to the Reserve List will be refunded in full.

All students will need to have their **own** **valid** passport and EHIC card **(available free of charge from** [**www.ehic.org.uk**](http://www.ehic.org.uk)**).** Once payment has been made, please complete and return the attached Reply Slip, giving details of your wisepay payment, and attaching a copy of your child’s passport (we can copy your child’s passport in school if you are unable to do this).

We very much hope that you will give permission for your son/daughter to come with us. We have aimed to keep the cost to a minimum. This trip is subject to price fluctuations in the exchange rate.

An information evening will be held for parents and students nearer the time of the tour, when confirmed details of departure times, kit and spending money will be advised.

Yours faithfully

**J Bayley (Miss)**

Teacher of History