15th September 2017

Dear Parent/Guardian

**PROPOSED CHAUNCY SKI TRIP TO AUSTRIA, 15th – 23rd February 2019**

We will be holding a ski trip information evening on **Wednesdy 20th September 2017** at **6pm** in the School Hall. This is an information evening only and does not commit anyone to participate on the trip.

We will be staying at the Veronika Youth Hostel in Altenmarkt and there will be a short presentation on the ski resort of Altenmarkt and what the trip will entail and you will have an opportunity to raise any questions.

The cost of the trip, based on 60 students travelling by coach will be **£890.00. T**his price will include full board accommodation, coach transportation and ferry crossings, five hours per day of tuition, six days of ski passes, ski and helmet hire and two evenings of organised après ski events. Not included in the price is the cost of ski clothing (jacket/salopettes, hat, goggles, socks etc.), meals en route, and pocket money.

To ensure that everyone can make the most of their time on the snow, we will also expect students who have not skied before to take part in **two** basic ski familiarisation lessons on artificial snow in this country before we travel. We will organise these, and they will cost approximately £15.00 per 1 hour session.

Students wishing to participate in this trip will need a passport and EHIC card (available free from [www.ehic.com](http://www.ehic.com)) that are valid until at least 12 weeks after the date of travel (23rd May 2019). Passports can be renewed up to 6 months before they expire to allow for this eventuality.

The trip can be paid for in instalments using our online payment system Wisepay, where you will be able to keep a check on your payment schedule. The payment schedule below is calculated according to our commitment to the tour company. Please note, as with all tour companies, cancellation charges will be applied based on the date of cancellation. We are required to pay a non-refundable deposit of £250.00 per student. To make this eaiser for parents, this can be paid in ttwo instalments but is not negotiable (see below). The balance of £640.00 is payable on 1st November 2018. We suggest the following payment schedule to split the cost evenly across the year:

* **£125.00 fixed non-refundable deposit 29 September 2017**

This commits you to the trip and to payment of the balance of the non-refundable deposit below

* **£125.00 fixed non-refundable deposit 1 November 2017**
* **11 payments of £55.00 payable each month, commencing 1 December 2017.**
* **Final payment £35.00 1 November 2018**

* **Alternatively, you could choose to pay the two deposits on the dates above and then pay the balance of £630 in full on 1st November 2018.**

**\*Please note: places will be offered on a strictly first-come, first-served basis.**

Deposits can be paid from 8.30 am on Friday 29th September 2017 online via Wisepay- please have your log in details ready. If you require your login details, please contact the Finance Office (accounts@chauncy.org.uk)

**FOR FAIRNESS: DEPOSITS WILL NOT BE ACCEPTED BEFORE THIS TIME AND THE TRIP WILL NOT BE AVAILABLE ON WISEPAY UNTIL THIS DATE.**

I look forward to meeting you on **20th September**. In the meantime, please do not hesitate to contact me should you have any further concerns or queries before then.

Yours sincerely

***Mr J Steventon***

**PE Department**