6 September 2016

Dear Parent/Guardian

**YEAR 7 VISIT TO MOUNTFITCHET CASTLE, STANSTED AND HEDINGHAM CASTLE, ESSEX – Wednesday 5 OCTOBER 2016**

As part of Year 7 students’ studies of Medieval Britain 1066 – 1509, I have arranged for them to visit Mountfitchet Castle, Stansted, and Hedingham Castle in Essex on **Wednesday 5 October 2016**. The students will be able to experience the development of castles and medieval life.

The cost of the trip, including admission to both castles and transport, will be **£25.00.** We will leave school at 9.00 am and will return at approximately 3.30 pm (in time for the end of afternoon school). Students will need to bring a packed lunch, and drinks (no fizzy or glass bottles please), an outdoor coat/waterproof, and hat. As there will be a considerable amount of walking involved, students may **bring** trainers to wear during the trip, but otherwise **FULL SCHOOL UNIFORM MUST BE WORN**

If you would like your son/daughter to participate in this visit, please complete the form below, and return it to the Finance Office with **immediate payment of £25.00**.Preferred method of payment is via Wisepay, please contact Mrs Grosch if you need your log in details.

As this is a curricular trip and your child is expected to take part as part of their studies, we are able to assist financially those parents who are, or have been, in receipt of free school meal entitlement for their children

If you have any concerns or queries, please feel free to contact me via school reception on 01920 411200.

Yours sincerely

***J. Brown (Mrs)***

**Head of History**

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To Finance Office

I would like my son / daughter ……………………….. Form………………………to participate in the Yr. 7 Castle’s trip on 5 October 2016.

□ I enclose \*cash/cheque for £25.00.**(**cheques payable to ‘ Chauncy School’)

□ I have paid via Wisepay. Date……………………….. Reference……………………

🞏 I am/have been in receipt of free school meals and request funding.

**Emergency contact number** ……………………

**Allergies / Medication**………………………………

Signed:……………………………Parent/Guardian Date………………………………