3 November 2015

Dear Parent/Guardian

**Charlie and the Chocolate Factory- Theatre Royal London 22 June 2016**

**EVENING PERFORMANCE**

We have obtained tickets for the West End production of Charlie and the Chocolate Factory at a very good reduction.

We will leave school at **5.00 pm** and travel by coach to London. We should return to Chauncy at approximately **11.30pm**. Students will be asked to call parents when we reach Cheshunt so they can be met upon our return.

The cost of this trip including return coach transport to London will be **£35.00**  Due to the popularity of the show however, we have only been able to secure enough tickets to fill one coach, so places will be offered on a first come, first served basis.

The tickets are currently on reserve for us, and we will need full payment by **Monday 30 November 2015** in order to secure our booking.

Preferred method of payment is online via Wisepay Please complete the slip below and return it to the office together with your payment.

Please do not hesitate to contact me if you have any questions about this trip.

Yours sincerely

*Miss M Ferris*

**Head of Drama**

**✁-------------------------------------------------------------------------------------------------------------**

**To: Finance Office by 30 November 2015**

I would like ………………………………………………………… Form ……………

to visit **‘Charlie and the Chocolate Factory** on **22 June 2016**

🞏 I enclose cash / cheque for £35**.**00 (Cheques payable to ‘Chauncy School’)

🞏 I have paid online Date paid …………………. Reference: …………………

**Emergency contact number** ………………………..

Allergies/medical conditions:……………………………………………………………….

Signed:………………………………Parent/Guardian Date…………………………