3 November 2015

Dear Parent/Guardian

**6TH FORM Spanish Conference, London – 4 February 2016**

The Modern Language department has arranged for 6th form Spanish linguists to visit central London for a Spanish Language Conference. This will be an all-day Conference and will take place on **Thursday 4 February 2016.** The course will provide students with revision skill techniques, tips to make grammar easier and an insight into cultural topics studied at AS and A2'

We will meet at Ware train station at 9am and travel into London. We expect to return at approximately 4.30pm.

The cost of this conference is very good value at **£29.00.** Additionally, students will need to provide their own lunch and bring £25.00 to allow for return travel on the day.

If you would like to participate in this trip please complete the form below and return it with your payment by **Monday 30 November 2015** to the Finance Office. Preferred method of payment is via Wisepay. Please contact Mrs Grosch in the Finance Office if you require your login details.

If you have any further concerns or queries regarding this visit, please do not hesitate to contact me.

Yours sincerely

***V Griffiths***

**Teacher of Spanish**

**✂…………………………………………………………………………………..…………………**

**To: Finance Office by 30 November 2015**

I wish my son/daughter ………………………………… Form:………

to participate in the 6th Form Spanish Conference in London on **4 February 2016**

* I enclose \*cash/cheque for **£29.00 to cover the cost of the conference ticket**

(Cheques payable to ‘Chauncy School’)

* I have paid online. Date: ………………………… Reference: ……………………………..

I understand my son/daughter will require train fare (approx. £25 .00) on the day.

🞏 My child has permission to travel back to Ware unescorted

Emergency Contact number ……………………………………………..

Allergies/Medication: ………………………………………………………

Signed …………………… (Parent/Guardian) Date …………..